

# Class Registration Information



**Register Online – beginning August 14**

**9:00 am at [www.hbsands.org](http://www.hbsands.org)**

***Save time ★ Save postage ★ No waiting ★ No stress***

**Classes begin week of  
September 10 2012,  
unless otherwise indicated**

## Walk In



In person registration accepted at the following locations beginning August 14, 9 am.

### **CG City Gym & Pool**

1600 Palm Avenue 714-960-8884  
Office Hours: M-Th 9 am-9 pm  
Fr 9 am-8 pm, Sa 9 am-12:30 pm

### **ECC Edison Community Center**

21377 Magnolia Avenue 714-960-8870  
Office Hours: M-Th 9 am-9 pm  
Fr 9 am-8 pm, Sa 9 am-12:30 pm

### **HBAC Huntington Beach Art Center**

538 Main Street 714-374-1650  
Office Hours: Tues-Sa Noon-6 pm

### **MCC Murdy Community Center**

7000 Norma Avenue 714-960-8895  
Office Hours: M-Th 9 am-9 pm  
Fr 9 am-8 pm, Sa 9 am-12:30 pm

### **RSC Rodgers Seniors Center**

1706 Orange Avenue 714-536-9387  
Office Hours: M-F 8:30 am-5 pm, Sa 9 am-Noon

### **CS Community Services Classes**

Various locations through the city. Please see class descriptions. Register online, or at any Community Center listed above, or by mail.

## Mail In/ Drop Off



Indicate class location on your registration form and on the front, lower left hand corner of the envelope.

1. Mail-in registration will not be given any priority and will be randomly processed beginning August 14, 9 am.
2. Payment by check or money order made payable to City of Huntington Beach – Okay to use one form for multiple classes, but please include a separate check for each class. Payment by check must include name, address, telephone number, and drivers license number. \$30 will be charged for returned checks.
3. Payment by credit card – Please complete all payment information on the Registration Form.
4. To receive a class confirmation receipt, simply enclose one self-addressed, stamped envelope.
5. Improperly submitted registration will not be processed.
6. Mail registration to:  
**City of Huntington Beach  
Community Services Dept.  
PO Box 190  
Huntington Beach, CA 92648-0190**

**Staff is available to answer questions or assist with on-line registration account set-up prior to August 14. Please contact your local center to learn more about on-line registration!**

## WITHDRAWAL & REFUND POLICY

Full refunds/credits are available for classes that are cancelled. All other withdrawals are subject to a \$6 processing fee for each class. Refunds/credits after the start of the program are contingent upon City approval and are for illnesses only. The refund/credit will be assessed a \$6 processing fee and prorated based on the number of classes held. Credit Card transactions will be refunded to the same credit card. Cash or check transactions may receive a refund 4 to 6 weeks after the request. You may also choose to receive credit towards future recreation programs for any type of transaction following the same guidelines. Refunds are not available for Excursions or Special Events. Refunds are not available for classes that have concluded. Refunds or credits will not be given for Workshops without a two-day notice.



The City of Huntington Beach Community Services Department intends to comply with the Americans with Disabilities Act. If you require special assistance for participation in our recreation programs please notify staff at the time of registration or call 714-536-5486.